

TAKE CHARGE *of* INDIANA ASSESSMENTS

Serve as an Item Writer!

Opportunity for Indiana Educators

The Indiana Department of Education (IDOE) partners with educators to write items for state assessments. Involved educators dig deep into Indiana Academic Standards (IAS). They sharpen their understanding of the content within IAS. Digging deeper into the standard content gives teachers insight into learning expectations and ideas to enhance their teaching and learning strategies. Through this opportunity, teachers take charge of state assessments.



IDOE seeks Indiana educators interested in participating in this process during Summer 2021.



Compensation

Item writers receive compensation in one of the following ways for the two-day virtual training event:

- An honorarium of \$300 if the two days are not contracted days of pay with the school corporation currently employing the item writer.
- Substitute teacher pay (sent directly to the corporation) if the two days are contracted days of pay with the school corporation currently employing the item writer.

Item writers are compensated at a rate of \$125 per completed assessment item.

Experience and Qualifications

Educators must meet the following minimum requirements to be considered for this work.

- Currently serve in an Indiana public, charter, or accredited non-public school or corporation
- Hold a bachelor's degree in education or academic content area (master's degree is preferred)
- Demonstrate content-area and grade-level expertise based on recent professional experience

IDOE will select several educators to participate in this process for 2021. These educators are selected based on experience, content-area expertise, and student population representation.

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Item Writer Responsibilities

Item writers engage in processes based on research and best practices in the assessment industry. IDOE staff oversee and support the entire process. Educators receive training to support item content, accessibility, and fairness. Educators collaborate with one another and with IDOE staff to review, revise, and refine items.



The item writer must attend and actively participate in the two-day virtual training event, July 19-20, 2021.

The item writer's specific responsibilities are listed below and on the next column.

- Collaborate with other Indiana educators and IDOE content experts to write, revise, and refine 20-35 assessment items (as assigned) between July 19, 2021 and December 31, 2021. This collaboration includes cycles of peer review, content review, accessibility review, and editorial review where feedback is provided and items are revised for the best student experience.
- Attend weekly (or bi-weekly) virtual check-ins with IDOE staff and other item writing collaborators as needed from July 2021 - December 2021.

Item Writer Responsibilities (cont.)

- Ensure test security protocols are followed at all times.
- Communicate with IDOE staff and assigned collaborators as needed to ensure timely project completion.

Indicating Interest

Educators interested in participating in the 2021 item writing process may submit this survey to communicate that interest to IDOE. Submission of this survey does not bind the educator or IDOE to commitment to work. Submission of this survey enters the educator into a pool for initial consideration. If an educator is selected during this initial selection round, IDOE will contact them to schedule conversations for next steps.



Apply today!